Rename, Copy, and Delete Panel Designs

Managing Your Panel Designs: Rename, Copy, and Delete

To effectively manage your panel designs, you can easily rename, copy, or delete your projects through the Panel Designs Management page. Begin by navigating to this page either by clicking on the **Panel Designer** link followed by **My Panel Designs** in the main menu or by accessing the profile dropdown menu located in the top-right corner of the page and selecting **Panel Designs**. Once you're on the Panel Designs Management page, you'll notice distinct icons representing each of the available functions.

To **rename** a panel design, locate the design you wish to update and click on the rename icon associated with it. This will prompt you to enter a new name, allowing you to organize your projects with clarity and ease.

If you need to **copy** a panel design, simply click on the copy icon next to the desired project. This will prompt you to enter a new name for the copied panel design. This action creates a duplicate of the selected design. However, to finalize the copy and generate a thumbnail for the new design, you must open the copied design and save it. This step ensures that your duplicated project is properly initialized and visually represented in your management page.

When it comes to **deleting** a panel design, identify the project you want to remove and click on the delete icon. Confirming this action will permanently remove the selected design from your portfolio, helping you maintain an organized and clutter-free workspace.

By utilizing these icons on the Panel Designs Management page, you can seamlessly rename, copy, and delete your panel designs, ensuring that your projects remain well-organized and up-to-date. This streamlined approach allows you to focus on creating and refining your panel layouts without the hassle of managing redundant or outdated designs.

Video – Rename, copy, and delete panel designs

https://www.youtube.com/embed/YDfHQXdU0r4?feature=oembed

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